



Early Learning Coalition of Mason County

Meeting Minutes 3/3/16

Welcome and Introductions (Name and Need)

- Kim Smith: South Sound Parent to Parent, no current need
- Rebecca Roadman: DDA, no current need
- Lydia Buchheit: Public Health, transitioning IT items (website) to Jo Sanchez, new Community Health Educator. Elizabeth Custis on medical leave for undetermined amount of time.
- Heidi Larsen: TRL Shelton, all is fine
- Holly Porter: Head Start, still in need of one teacher at the Shelton Center
- Diane Crabtree: Gift for Special Children, no current need
- Sara Mead: FRC, South Sound Parent to Parent. Leaving Mason County in June
- Jenny Blumenstein: Sound Learning, need to expand childcare capacity, hopefully through volunteers
- Joe Sanchez: Public Health, Community Health Educator
- Jennifer Williamson-Forster: South Sound Reading Foundation, a little low in numbers in Mason county so please inform of any upcoming events

Coalition Business

- Consent Agenda
 - Minutes approved
 - No Treasurer Report
 - No VEL Update (meeting next week)
 - No ELAC Report
 - Meetings will change to 3rd Thursday starting in April to better align with VEL meetings
 - Elections for Executive Committee coming in June. A nomination ballot will be provided at April meeting (Chair, Chair Elect, Secretary and Treasurer)
- Bullying Prevention Workshop May 7, 2016 from 9:30 to 4:30 at Elks Lodge
 - Coalition will support, SPONSOR? ACTION ITEM
 - SSP2P will sponsor
 - Lunch will be served (Elks will provide, we will figure out how to pay; could Coalition kick in some funds? SSP2P will kick in some funds? Suggest to VEL that unclaimed funds could assist with event?)
 - Expect 100 adults and 50 children
 - Need childcare providers
 - Look at options for interpreters (Tami, SD person? Holly will check on other options)
 - Sign-up sheet will go out for Resource Fair in conjunction with event
 - We all need to advertise like crazy!
- Strategic Plan—Lydia
 - We have a “high level” plan and need to drill down to action items, activities and timelines
 - Lydia will create and send action plan template for uniform information/formatting
 - Kim will work on Action Item 4, Jennifer on 3
 - Draft will be shared with Coalitions’ April meeting packets.
 - Discuss at April meeting and devise plan to address goals 1 and 2
- RFP
 - Accepted but needs adjusting in areas
 - Jennifer will send out the proposal and grading sheet for input
 - Coalition will review and send thoughts and suggestions to her

- Will discuss again at April Meeting.
- AmeriCorps
 - Jennifer will talk with Dan about WSU 4-H Youth Development needs/is willing to do
 - Once we know we can pursue options for an AmeriCorps coordinator.

Agency Sharing

- DDA: Historical changes. Going to Individual Provider One (IP One) which falls under Provider One. Moving from monthly allotments to week. Need more providers due to people coming off the waiting list.
- Health Dept: Changes with addition of community development building. Moving Mason Forward always in mind. Joe will do community work.
- Library: Patty, manager has left. Interim manager. Would love to find someone with grant writing skills to volunteer.
- Jo Sanchez: introduction.
- A Gift for Special Children: Received \$5000.00 from Rite Aid! Also received some funds from Knights of Columbus.
- Head Start: Story reader 1x/month from South Sound Reading Foundation, Spanish speaking! Need one more teacher in Shelton. Starting soon: Book Bag for Kids.
- South Sound Parent to Parent: Excellent fund raiser! Sara shared child counts in each district. High numbers in Shelton, lower in Pioneer and Hood Canal. Seeking Diabetes education for pregnant moms. Lydia suggested Mason General resources.
- Sound Learning: New interim director. Adult education, career readiness, new curriculum accessible info for limited English lower reading levels.
- South Sound Reading Foundation: Readers are Leaders event on April 14th in room below Tugboat Annie's, benefit breakfast.

Meeting was adjourned at 11:08